



MINUTES
KEIZER CITY COUNCIL
Monday, November 21, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Kyle Juran, Councilor
Daniel Kohler, Councilor
Roland Herrera, Councilor
Youth Councilor Angelica Sarmiento Avendano

Staff:

Adam Brown, City Manager
Shannon Johnson, City Attorney
Shane Witham, Planning Director
Bill Lawyer, Public Works Director
John Teague, Police Chief
Tracy Davis, City Recorder

Absent:

Elizabeth Smith, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

David Loudon, Keizer, provided the Parks Board update by reading the Minutes from the November 8 meeting.

Francisco Saldivar, Keizer, reported that the Planning Commission had approved changes in the Development Code related to stormwater management and recommended approval to Council.

PUBLIC COMMENT

Corri Falardeau, Keizer Chamber, announced upcoming holiday events and provided details about each.

Mayor Clark also provided information regarding the Gubser neighborhood Miracle of Lights event.

PUBLIC HEARING

Mayor Clark opened the Public Hearing.

**a. Ocean Sushi
& Teriyaki Liquor
License
Application –**

City Recorder Tracy Davis summarized her staff report.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Reid moved that the Keizer City Council recommend approval of the application for Ocean Sushi & Teriyaki liquor license under the

**Change of
Ownership/
Trade Name**

guidelines established by ORS 471.178 and the Ordinances of the City of Keizer and to forward this recommendation to the Oregon Liquor Control Commission for final approval. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**b. ORDINANCE –
Declaring a Lien
Against
Property
Located at 866
Dearborn
Avenue
Northeast,
Keizer, Oregon**

Mayor Clark opened the Public Hearing.

City Attorney Shannon Johnson summarized his staff report.

With no further testimony Mayor Clark closed the public hearing.

Councilor Reid moved that the Keizer City Council adopt a Bill for an Ordinance Declaring a Lien Against Property Located at 866 Dearborn Avenue Northeast, Keizer, Oregon and Directing the City Recorder to Enter Such Lien in the Minor Lien Docket Pursuant to Ordinance No. 94-282 (Nuisance Abatement Procedure); Declaring an Emergency. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**ADMINISTRATIVE
ACTION**

**a. RESOLUTION –
Authorizing a
Temporary
Suspension of
the Ordinance
Prohibiting
Street Vendors**

City Attorney Johnson summarized his staff report for both resolutions.

Councilor Reid moved that the Keizer City Council adopt a Resolution Authorizing a Temporary Suspension of the Ordinance Prohibiting Street Vendors. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

**RESOLUTION –
Authorizing
Temporary Uses
Subject to
Conditions for
Jingle Dash 5K
Run/Walk and
Keizer Holiday
Lights Parade
(2022)**

Councilor Reid moved that the Keizer City Council adopt a Resolution Authorizing Temporary Uses Subject to Conditions for Jingle Dash 5K Run/Walk and Keizer Holiday Lights Parade (2022). Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Smith (1)

Councilor Reid moved that the Keizer City Council waive all fees for the December 10, 2022 Jingle Dash 5K Run/Walk and the Keizer Holiday Lights Parade. Councilor Kohler seconded. Motion passed as follows:

**CONSENT
CALENDAR**

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

- A. RESOLUTION – Amending Resolution R2021-3215 (Recognizing National Observances and Commemorative/Heritage Months) to Add Older Americans Month and Remove Irish-American Heritage Month, Law Day, Constitution Day and Citizenship Day
- B. Approval of November 7, 2022 Regular Session Minutes

Item A was pulled.

Councilor Reid moved that the Keizer City Council approve Item B of the Consent Calendar. Councilor Kohler seconded. Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Smith (1)

Councilor Reid moved that the Keizer City Council approve Item A of the Consent Calendar. Councilor Kohler seconded.

Mayor Clark proposed the friendly amendment that Constitution Week be added to the list of observances. Councilors Reid and Kohler accepted the friendly amendment.

Councilor Reid explained that this recommendation came from the Community Diversity Engagement Committee and that the list was originally a suggestion and would continue to change in order to reflect the cultures of Keizer.

Discussion followed regarding details of the observances. A typographical error was also corrected.

Mr. Johnson suggested that the following paragraph be added to the resolution relating to Constitution Week: “The United States Constitution, America’s most important document, stands as a testament to the tenacity of Americans throughout history to maintain their liberties, freedom and unalienable rights. Constitution Week is celebrated annually during the week of September 17-23 to commemorate its history and importance and bring attention to how it serves still today.” Councilors Reid and Kohler accepted this change. Councilor Reid suggested that the specific days for each approved observance be added to the resolution and the list be added to the City website.

Motion passed as follows:

AYES: Clark, Reid, Starr, Juran, Herrera and Kohler (6)
NAYS: None (0)

ABSTENTIONS: None (0)
ABSENT: Smith (1)

OTHER BUSINESS None

STAFF UPDATES City Manager Adam Brown reviewed the status of the Keizer Rapids Park Turf Fields, agenda management software, infill development and the Claggett Creek trail project.

Finance Director Tim Wood urged everyone to continue conserving water to keep sewer rates low.

Chief Teague announced 'Coffee with a Cop' on December 21.

COUNCIL MEMBER REPORTS Councilor Juran shared information received at the Northwest Keizer Neighborhood Association meeting regarding McNary student achievements and getting students involved in the community.

Councilor Starr reported on various events she had attended, voiced pleasure at the possibility of street painting being done in Keizer neighborhoods, announced that she helped plant 75 trees at Country Glen Park and commended Chief Teague for the meeting at Keizer Station.

Councilor Kohler reported on meetings and events he had attended, announced cancelled meetings and upcoming events and noted that the Keizer First Citizen Banquet would be January 21.

Councilor Reid urged everyone to check out the Kiezertimes Holiday Guide, announced upcoming events and praised the new fence on Newberg Drive.

Councilor Herrera praised McNary High School for their accomplishments and City Parks staff for their good maintenance of area parks, congratulated incoming elected officials and announced upcoming meetings and events.

Youth Councilor Angelica Sarmiento reported on past and upcoming McNary events and announced that students are participating in the Miracle of Christmas event by collecting donations.

Mayor Clark praised the recent Expo Negocios event at the Community Center noting that Lily Von and staff made it a great event. She shared information about past and upcoming events and urged people to volunteer for the Point in Time count at the end of January.

AGENDA INPUT November 28, 2022 – 6:00 p.m. ~ City Council Work Session

- Leash Law

December 5, 2022 – 7:00 p.m. ~ City Council Regular Session

December 12, 2022 – 6:00 p.m. ~ City Council Work Session

- Bi-Annual Meeting with outgoing/incoming Council

December 14, 2022 – 7:30 a.m. ~ City Council Work Session
• Chemeketa Community College Agricultural Center Tour
December 19, 2022 – 7:00 p.m. ~ City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:12 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

~ Absent ~
Councilor #5 – Elizabeth Smith

Councilor #3 – Kyle Juran

Councilor #6 – Daniel R. Kohler

Minutes approved: 12-05-22